



**Get Involved**

Volunteer, intern, shadow, provide career feedback to get your firm.

**STAY CONNECTED**

Get involved in our programs and services through our job boards, career fairs, and networking events. Stay connected with us through our social media channels.

**Develop a Pathway (to your firm)**

Students often seek an alternative path to their career. We provide a pathway through our career development programs, including internships, externships, and job shadowing.

**SOLUTIONS**

Work together with your local career services office to create solutions for your firm.

**ASU and ALA!**

The Office of Career and Employment Services (CES) at Arizona State University (ASU) and the American Law Association (ALA) are committed to providing career guidance and support for law students. We partner with schools and students, including participation in events, programing, and posting jobs.

**HOW WE WORK**

To enable students and alumni to achieve their employment or career goals by taking time in the development of the skills necessary to compete in the legal market, creating employment opportunities, and providing professional career guidance.

**2019-2019 Programs and Events**

- CareerFairs
- Speed Networking Lunches
- On-Campus Interviews (OCI)
- Tour Dates
- SN&ED
- On-Campus Presentations

**Career Services**

Visit [www.asu.edu/careers](http://www.asu.edu/careers)

**Career Services:  
A Firm Administrator's Untapped Resource**

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**Career Services:  
 A Firm Administrator's Untapped Resource**

ASU  
 Sandra Day O'Connor College of Law  
 Office of Career and Employment Services  
 1000 University Ave  
 Phoenix, AZ 85024  
 602.924.2000  
 www.asu.edu/career



# ASU and ALA!

The Office of Career and Employment Services (CES) at Sandra Day O'Connor College of Law, Arizona State University will discuss ways for your firm to partner with schools and students, including participation in events, programming, and posting jobs.



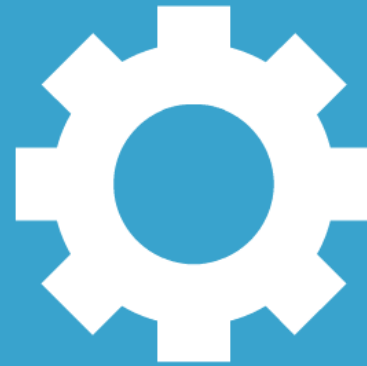
# ***Career Services: A Firm Administrator's Untapped Resource***

**Agenda**

- Introduction of Career Services
- Develop a Pathway to your Firm
- Create Solutions for your Firm
- Get Involved
- Upcoming Programs
- How to use ATLAS
- Boost your Social Media Presence
- MLS Program
- Building Tour

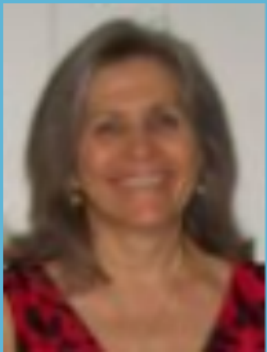
# Agenda

- **Introduction of Career Services**
- **Develop a Pathway to your Firm**
- **Create Solutions for your Firm**
- **Get Involved**
- **Upcoming Programs**
- **How to use ATLAS**
- **Boost your Social Media Presence**
- **MLS Program**
- **Building Tour**



# HOW WE WORK

"To enable students and alumni to achieve their employment and career goals by aiding them in the development of the skills necessary to compete in the legal market; creating employment opportunities; and providing one-on-one career guidance."





# Develop a Pathway (to your firm)

Students often ask the difference in each law firm.  
By developing a presence through events, mentoring, or sponsorships, your  
firm can develop a pipeline for future employees.



# SOLUTIONS

Work together with your local career services office to create solutions for your firm.



# Get Involved



Volunteer, Network, Present, and/or Sponsor Events to market your firm.

The Office of Career and Employment Services at the Sandra Day O'Connor College of Law at Arizona State University works with both private and public employers and offers numerous opportunities to employers to engage our students.

### **Atlas Job-Posting**

Employers may also post positions for current students or graduates on our online job board. You can go online to post a position or send us an email and we will post it for you.

### **On Campus Interviews**

We offer two annual On Campus Interview programs (OCI) each Fall and Spring. OCI provides potential employers with the opportunity to interview 2L and 3L students for placement in summer and postgraduate positions.

### **Short-term Assistance Research Program**

The Short-Term Assistance Research Program (SHARP) provides employers a pool of pre-approved, qualified 3Ls and recent graduates when you are in need of assistance with short-term research assignments and projects.

### **Job Fairs**

We facilitate multiple job fairs throughout the year. These job fairs offer employers the opportunity to review resumes and select candidates to interview on a single day.



A black briefcase icon with a handle, containing the text "2018-2019 Programs and Events".

# 2018-2019 Programs and Events

CareerTreks



Speed Networking/Coaching



On-Campus Interviews (OCI)



Foundations



S.H.A.R.P.



On-Campus Presentations



## CareerTrek

A lunchtime presentation for ASU law students to visit your office and discuss your firm and practice areas.

**Available dates**  
(Noon to 1 pm):

- January 27
- February 10, 17, or 24
- March 24 or 31
- April 7



**Get a head start on recruiting for your firm!**



**Host a CareerTrek at your office by replying to this email with your preferred date.**



## You are invited to our 1st Mentoring Speed Networking Event

Hosted by the Hispanic National Bar Association &  
Los Abogados, and sponsored by MetLife.



LEGAL ADVOCACY FOR THE LATINO COMMUNITY

### Participating firms:

Ballard Spahr  
Gust Rosenfeld  
Jones Skelton & Hochuli  
Lewis Roca Rothgerber  
Christie  
Ryley Carlock  
Applewhite  
Snell & Wilmer  
Quarles & Brady  
Udall Shumway  
and others!

**When:** November, 28th at 5:30 pm

**Where:** Sandra Day O'Connor College of Law  
at the Beus Center for Law and Society  
[111 E. Taylor St. Phoenix, AZ 85024]  
Fort McDowell Yavapai National Monument  
Courtyard, Room 544

**Who:** Open to all Law Students and Attorneys  
at no charge

**RSVP:** email Brian at [Brian.Cassity@asu.edu](mailto:Brian.Cassity@asu.edu)  
by November 28th

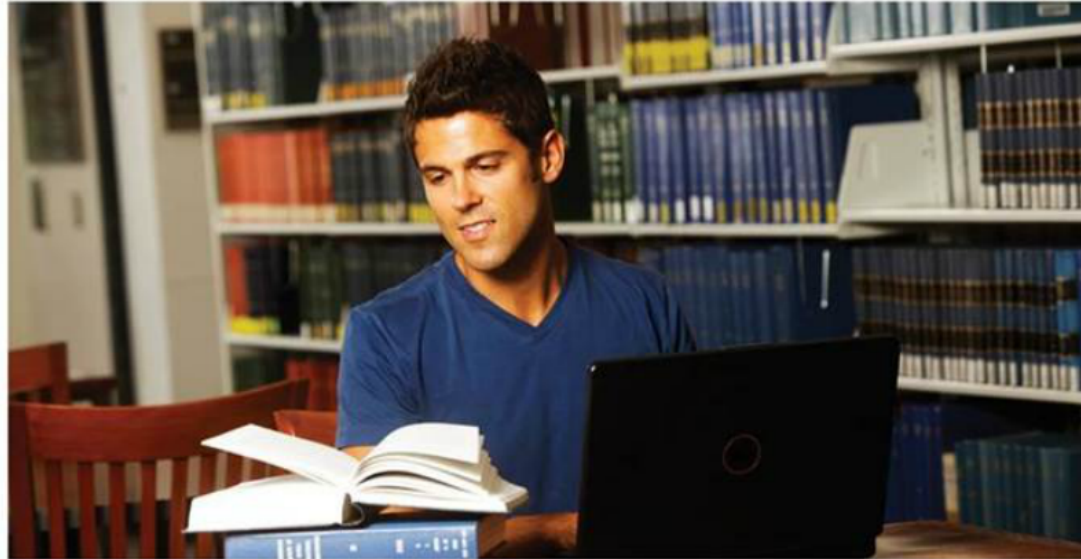


## ***On-campus Interviews***

- **Fall - Traditional Summer Recruiting**
- **Inspire Interview Program - 3Ls & Recent Graduates**
- **1L Diversity Law Clerk Program**
- **Spring OCI - Firms**
- **3L Residency Externship Program**
- **Sonoran Desert Public Sector Career Fair**

**Foundations -  
Professional Development for 1Ls  
(Four mandatory 1.5 hour workshops):**

- **Resume/Cover Letter Writing**
- **Interviewing**
- **Networking**
- **Career Path Analysis**



## Get S.H.A.R.P.

The Short-Term Assistance Research Program

The *Short-Term Assistance Research Program* provides solo practitioners, small firms and other employers a pool of pre-approved, qualified Sandra Day O'Connor College of Law third-year students and recent graduates when you're in need of assistance with short-term research assignments and projects.

### How Does It Work?

Interested employers should visit <http://forms.law.asu.edu/sharp> to complete a short request form with your contact information, the nature of work to be completed and expected hourly pay rate.

### Why Participate?

- *Easy online registration*
- *Economical solutions*
- *Efficient hiring process*
- *Effective, qualified personnel to complete your project.*

For more information, contact Ray English, Assistant Dean, Office of Career and Employment Services at 480-965-6181 or email [lawcareerservices@asu.edu](mailto:lawcareerservices@asu.edu).



## **PACE: Snell & Wilmer Intellectual Property Presentation**

Attorneys Chuck Hauff and Robert Clarke will discuss the firm's IP practice and how it differs from others, as well as the nuts & bolts of the recruiting process. Lunch will be provided, please RSVP in Atlas, Events

Wednesday, November 2, 12:15 pm - 1:15 pm  
BCLS, Room 550

**ASU** SANDRA DAY O'CONNOR  
COLLEGE of LAW

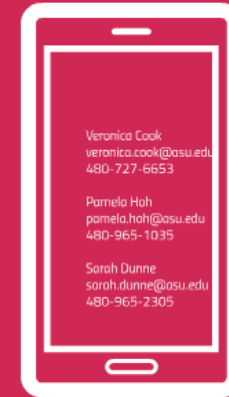
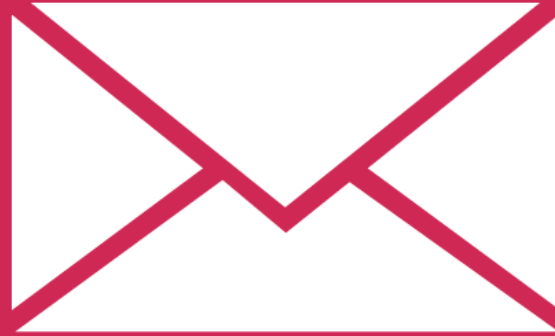
ARIZONA STATE UNIVERSITY

Office of Career and Employment Services

[lawcareerservices@asu.edu](mailto:lawcareerservices@asu.edu) - 480-965-5808



YouTube



# STAY CONNECTED

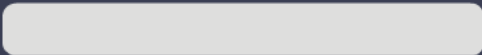
Send an email or pick up the phone when you need information. Ask your local law school career services office if they already have a program created or if there is a way to partner on a firm goal. Many firms reach out to verify candidate GPAs or to ask the class rank range for the year the alumni graduated.

# Career Site: ATLAS

<https://law-asu.12twenty.com>



# ps://law-asu.12twenty.



**ASU** Sandra Day O'Connor  
College of Law  
Arizona State University  
Office of Career & Employment Services

## Atlas

Jobs, Outreach, Recruitment, & Networking for You



SDOC Office of CES @ASU\_SDOC\_Career · Nov 22

A huge thank you to the courts & firms who graciously hosted #ASULaw students' Career Treks last week!



Navigation icons for a social media post: back, refresh, heart (2), share, and menu.

### THE DAILY DISCLOSURE

Sandra Day O'Connor College of Law

ABOUT

Career Services: 1L Diversity Student Reception hosted by Perkins Coie, 12/28

#### ACADEMIC PROGRAMS, CAREER SERVICES

Career Services: 1L Diversity Student Reception hosted by Perkins Coie, 12/28

by Maria Hunter · December 8, 2016

**PERKINS COIE**  
COUNSEL TO GREAT COMPANIES

Join Us for the 1L Diversity Student Reception

Wednesday, December 28, 2016

4:00 p.m. – 8:00 p.m. Perkins Coie 2801 North Central Avenue Suite 2000 Phoenix, AZ 85012

The Hiring and Diversity Committees invite you to join attorneys from our office on Wednesday, December 28, 2016 for our 1L Diversity Fellowship Reception. The event will give you the opportunity to mix and mingle with our lawyers, ask questions about the 1L Diversity Fellowship, and learn about life in general at Perkins Coie. Please let us know if you require any disability or dietary accommodations. Kindly, RSVP to Lisa Kelly by **Wednesday, December 21, 2016**.

ASU SDOC Office of Career and Employment Services

Sarah Home

Page Messages Notifications Insights Publishing Tools

Settings Help



**SDOC Office of CES** @ASU\_SDOC\_Career · Nov 22

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# ASU SDOC Office of Career and Employment Services

Create Page @Username

## Home

- About
- Photos
- Reviews
- Likes
- Videos
- Events
- Posts
- Services
- Shop
- Notes
- Manage Tabs

Promote

Liked
 Following
 Message
 More

**ASU SDOC Office of Career and Employment Services**  
 Published by Sarah Voorheis Dunne [?] · November 30 at 10:44am ·

Local company is seeking a student for a Contract Analyst Opportunity. Student must have excellent verbal (Mandarin and English) and written skills (simplified Chinese and English).

The role of the Contract Analyst is to review a variety of Chinese-language commercial contracts in order to ensure their terms and conditions minimize risk and protect Isola's commercial interests. Isola legal and compliance personnel will provide training and guidance on standard contract cl... [See More](#)

Atlas | Login - Manage the recruiting cycle from orientation to graduation - Powered by 12Twenty  
LAW-ASU.12TWENTY.COM

55 people reached [Boost Post](#)

Like Comment Share

**ASU SDOC Office of Career and Employment Services**  
 Published by Maria Hunter [?] · November 30 at 7:00am ·

#OCI student application dates!



[Call Now](#)

message now

<http://www.law.asu...> [Promote Website](#)

Hours 8:00AM - 5:00PM  
[Open Now](#)

### Page Tips [See All](#)

- How Do Facebook Ads Work?**  
Reach all the right people where they're active and engaged.
- Create a Username for Your Page That's Easy to Remember**  
A username helps people find and remember your Page.
- Know Friends Who Might Like Your Page?**  
Invite friends to like ASU SDOC Office of Career and Employment Services and help you connect with more people.

[See All Page Tips](#)

### Share your opinion about ASU SDOC Office of Career and Employment Services!

[You rated this place](#)

Write your review

### PHOTOS [>](#)



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#### ACADEMIC PROGRAMS, CAREER SERVICES

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👤 Maria Hunter 🕒 December 6, 2016



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## Find job opportunities

Search jobs by keywords

Country

All states/provinces

All cities

Find



### Looking to hire?

► [Update your job posts](#)

[Post a new job](#)

7 results



Atlas: Post a job for alumni

Whether your need is for full-time associates or part-time law clerks, you will have access to a talented and diverse pool of candidates of current law students and recent alumni. We will place your job announcement free of charge. All ASU Law students and graduates, as well as graduates from other law schools with reciprocity, will have access to your posting. Questions? Email [sarah.dunne@asu.edu](mailto:sarah.dunne@asu.edu)

[View now](#)

Posted by you

CLARK HILL

### Construction Associate

Clark Hill - United States, Arizona, Phoenix

Clark Hill PLC is seeking a Construction Associate with at least 5 years of construction litigation experience for its Construction Law practice group i... more

Posted: 1/23/2017 by Sarah Dunne

Expires: 4/23/2017

Type: Job

[Edit](#)

[Delete](#)

Posted by you



### General Counsel and Vice Chancellor for Legal Affairs Search

City University of New York (CUNY) - United States, New York, New York City

General Counsel and Vice Chancellor for Legal Affairs Search

The City University of New York (CUNY) has launched a search for its next General Counsel ... more

Posted: 1/20/2017 by Sarah Dunne

Expires: 4/20/2017

Type: Job

[Edit](#)

[Delete](#)

[Company website>](#)

Posted by you

ACADEMIC\_SEARCH

### General Counsel - Dartmouth

Academic Search - United States, New Hampshire, Hanover

Academic Search is currently assisting Dartmouth with the search for its next General

Posted: 1/17/2017 by Sarah Dunne

Expires: 2/17/2017

Type: Job

# Master of Legal Studies MLS degree

**Hallmark of our Program**  
**\*Flexibility\***

- Flexible Starts – Fall, Spring or Summer

# Master of Legal Studies MLS degree

## Why a Master of Legal Studies?

Almost every occupation intersects with the law:

- Business
- Human Resources
- Technology
- Real estate
- Medicine
- Finance
- Environmental Law & Sustainability
- Urban planning
- Education
- Politics
- Law Enforcement
- Engineering
- Social Work
- And more...

## Hallmark of our Program \*Flexibility\*

- Flexible Starts – Fall, Spring or Summer
  - Must start in A session
- Flexible Program
  - Full-time (12 credits or more)
    - Part-time (less than 12 credits)
      - Can take up to three years
      - Students can take courses in the A or B session
- Flexible Study – After your two required courses, your remaining course can be tailored or customized to your career or area of interest

## MLS Online Program – The Basics

- The MLS is designed for individuals who have already earned their Bachelor's Degree
- 30 credits needed to graduate
- Financial Aid available (must have minimum of 5 credits)
- All Classes offered online
- No GRE, GMAT or LSAT required

## Popular Areas of Study

- Intellectual Property
- Criminal Law
- Employment Law/Human Resources Law
- Sports Law & Business
- Environmental Law & Sustainability
- Possible Future Areas of Study – We'll take suggestions
  - Indian Legal Studies
  - Corporate Business Law
  - Constitutional Law
  - Family Law
  - Health/Healthcare Administration
  - Public Health Law
  - Patent Practice

## Student Profile

BOB BLANCO  
MLS GRADUATE 2011



Principal,  
Bob White HR

B.A. English Literature

FOCUS AREA: EMPLOYMENT  
LAW

- Course of Study
- Contracts
  - Torts
  - Jurisprudence
  - Constitutional Law I
  - Constitutional Law II
  - Civil Rights Legislation
  - Employment Law
  - Business Immigration

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  - Public Health Law
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veronica.cook@asu.edu  
480-727-6653

Pamela Hoh  
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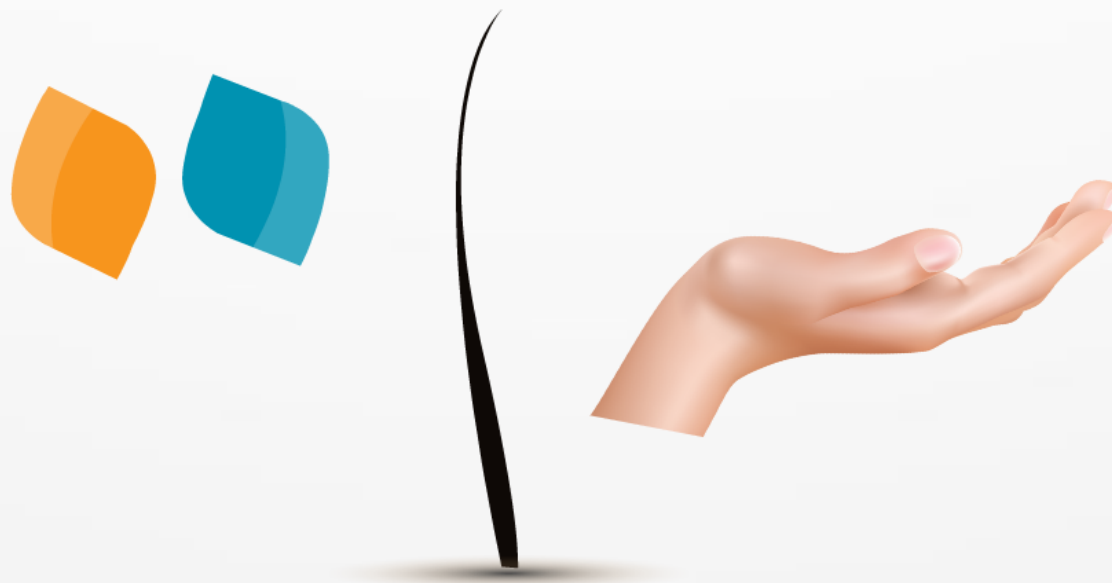
Sarah Dunne  
sarah.dunne@asu.edu  
480-965-2305



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