

Application for Automatic Extension of Time To File an Exempt Organization Return

(Rev. January 2017)

OMB No. 1545-1709

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**
▶ **Information about Form 8868 and its instructions is at www.irs.gov/form8868.**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile, click on Charities & Non-Profits, and click on *e-file for Charities and Non-Profits*.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Enter filer's identifying number, see instructions

Type or print File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. Greater Phoenix Valley of the Sun Chapter of the Association of Legal Adminis	Employer identification number (EIN) or 86-0442748
	Number, street, and room or suite no. If a P.O. box, see instructions. PO Box 2629	Social security number (SSN) 6023298343
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. Phoenix, AZ 85002-2629	

Enter the Return Code for the return that this application is for (file a separate application for each return) **0 1**

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

- The books are in the care of ▶ **The Organization**
- Telephone No. ▶ **6023298343** Fax No. ▶ **6022714018**
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) If this is for the whole group, check this box If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until February 28, 20 18, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ calendar year 20 ____ or

▶ tax year beginning April 1, 20 16, and ending March 31, 20 17.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

Short Form

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2016

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

A For the 2016 calendar year, or tax year beginning **April 1**, 2016, and ending **March 31**, 20 **17**

B Check if applicable:

- Address change
- Name change
- Initial return
- Final return/terminated
- Amended return
- Application pending

C Name of organization
Arizona Chapter of the Association of Legal Administrators

Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
PO Box 2629

City or town, state or province, country, and ZIP or foreign postal code
Phoenix, AZ 85002-2629

D Employer identification number
86-0442748

E Telephone number
(602) 329-8343

F Group Exemption Number ▶

G Accounting Method: Cash Accrual Other (specify) ▶

I Website: ▶ **www.alaphoenix.org**

J Tax-exempt status (check only one) -- 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	
	2	Program service revenue including government fees and contracts	2	163,968
	3	Membership dues and assessments	3	8,633
	4	Investment income Statement 1	4	10
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b		
c	Less: direct expenses from gaming and fundraising events	6c		
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a		
b	Less: cost of goods sold	7b		
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c		
8	Other revenue (describe in Schedule O)	8		
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶	9	172,611	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	
	13	Professional fees and other payments to independent contractors	13	
	14	Occupancy, rent, utilities, and maintenance	14	
	15	Printing, publications, postage, and shipping	15	
	16	Other expenses (describe in Schedule O)	16	129,769
17	Total expenses. Add lines 10 through 16 ▶	17	129,769	
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20 ▶	21	42,842

Part II Balance Sheets (see the instructions for Part II)			
Check if the organization used Schedule O to respond to any question in this Part II <input type="checkbox"/>			
	(A) Beginning of year	(B) End of year	
22	Cash, savings, and investments	96,934	22 139,776
23	Land and buildings		23
24	Other assets (describe in Schedule O)		24
25	Total assets	96,934	25 139,776
26	Total liabilities (describe in Schedule O)		26
27	Net assets or fund balances (line 27 of column (B) must agree with line 21)		27 42,842

Part III Statement of Program Service Accomplishments (see the instructions for Part III)		Expenses (Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)
Check if the organization used Schedule O to respond to any question in this Part III <input type="checkbox"/>		
What is the organization's primary exempt purpose? Statement 2		
Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.		
28	Statement 2	
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28a
29		
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29a
30		
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30a
31	Other program services (describe in Schedule O)	
	(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31a
32	Total program service expenses (add lines 28a through 31a)	32

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)
Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Marsha Kendall				
President	10	0	0	0
Sharon Williams				
President-Elect	5	0	0	0
Mary Ellen Winters				
Vice President	5	0	0	0
Julie Skelton				
Treasurer	5	0	0	0
Margaret Logan, CLM				
Secretary	5	0	0	0
Sonji Le Blanc				
Director-at-Large	1	0	0	0
Lisa Kelly				
Director-at-Large	1	0	0	0
Jennifer Goodman				
Director-at-Large	1	0	0	0
Teresie Zmyslinski				
Director-at-Large	1	0	0	0
Gina Sanfillippo				
Immediate Past President	2	0	0	0

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V.

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		✓
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	✓	
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		✓
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		✓
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		✓
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		✓
37a Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a _____		
b Did the organization file Form 1120-POL for this year?		✓
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		✓
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b _____	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39a _____	
b Gross receipts, included on line 9, for public use of club facilities	39b _____	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ _____ ; section 4912 ▶ _____ ; section 4955 ▶ _____		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b _____	✓
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ _____		
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ _____		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e _____	✓
41 List the states with which a copy of this return is filed ▶ Arizona		
42a The organization's books are in care of ▶ The Organization Telephone no. ▶ 602-329-8343 Located at ▶ PO Box 2629, Phoenix, AZ ZIP + 4 ▶ 85002-1629		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ _____ See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).	42b _____	✓
c At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country: ▶ _____	42c _____	✓
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43 _____ <input type="checkbox"/>		
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a _____	✓
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b _____	✓
c Did the organization receive any payments for indoor tanning services during the year?	44c _____	✓
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d _____	✓
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a _____	✓
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b _____	✓

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		Yes	No
46			✓

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		Yes	No
47			✓
48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E			✓
49a Did the organization make any transfers to an exempt non-charitable related organization?			✓
b If "Yes," was the related organization a section 527 organization?			✓

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees, and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000 ▶ _____

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000 ▶ _____

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here		Date
	Chris Proctor, Past President	2/12/2018
	Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name ▶	Firm's EIN ▶			
	Firm's address ▶	Phone no. ▶			

May the IRS discuss this return with the preparer shown above? See instructions Yes No

FORM 990EZ, PART I - OTHER EXPENSES

INSURANCE	472
PUBLIC RELATIONS	1,487
CONFERENCES, CONVENTIONS	96,676
MISCELLANEOUS	8,508
BOARD MEETINGS	1,250
COMMITTEE EXPENSE	21,377
PUBLICATIONS	-
	<hr/>
TOTAL	129,769
	<hr/> <hr/>

FORM 990EZ, PART I - INVESTMENT INCOME

INTEREST INCOME

10

TOTAL

10

FORM 990EZ, PART II - CASH, SAVINGS AND INVESTMENTS

<u>DESCRIPTION</u>	<u>BEGINNING OF YEAR</u>	<u>END OF YEAR</u>
CASH	<u>96,934</u>	<u>139,776</u>
TOTALS	<u>96,934</u>	<u>139,776</u>

Greater Phoenix-Valley of the Sun Chapter of the Association of Legal Administrators

Statement of Program Service Accomplishments - 2016

A primary goal of the Association of Legal Administrators ("ALA") is to be "the source" for information relative to law office administration. As such, The Valley of the Sun Chapter of ALA conducts an annual education conference and vendor show, monthly luncheon meetings and a leadership event among other opportunities for its members to learn more about law office management.

Monthly Luncheons

Ongoing monthly luncheons are scheduled for the membership. At the luncheons, 45-60 minutes are allotted to a speaker to provide valuable information in one of several core activities for law office management including, but not limited to, human resource management, insurance, accounting, marketing and facilities management. This year the chapter instituted monthly Specialty Luncheons, focusing on human resources/diversity, finance/operations and diversity/inclusion.

Leadership Event

Once each year the chapter invites its members, managing partners, and other key management of local law offices to attend this event. This year's event was a luncheon program entitled "Reaching Your Peak", presented by Scott Kress.

Annual Education Conference & Symposium

Once each year the chapter hosts an education conference that is open to everyone in the legal community. It is a day of education along with a hosted vendor hall. The sessions for this year included: "You Can't Play The Game If You Don't Know The Score", by John G. Iezzi; "The Art of Teambuilding" by Izzy Gesell; "Updates on Discovery" by Jodi Weber; "Leadership Speaking for Firm Administrators" by Deborah Johnson; "Hot Topics in Employment Law" by Amy Gitler; and "Paperless v. Paper" by John Gilbert. The vendor hall gives members and the legal community a chance to interact with the chapter's Business Partners who play an integral part in providing the education sessions to the members.

Name Change

The Chapter voted to change the name from Greater Phoenix-Valley of the Sun Chapter of the Association of Legal Administrators to the Arizona Chapter of the Association of Legal Administrators. The purpose was to be inclusive of all administrators throughout the State of Arizona.

Other Program Services

For this year's Community Connection project, the chapter chose Guide Dogs for the Blind. Members and their firms contributed over \$ 11,000.

The Board of Directors meets monthly to conduct the business and planning aspects of chapter management.

Senior Chapter officers are sent to a Chapter Leadership Institute, the Regional Meeting and the Annual Meeting of the Association.

The chapter maintains a library for membership use.

**Valley of the Sun Chapter
Association of Legal Administrators**

List of Officers and Directors for the Year 2016

Gina Sanfillipo Past President Christian, Dichter & Sluga 2700 N. Central Ave, #1200 Phoenix, AZ 85004	Marsha Kendall, SPHR President Steptoe & Johnson 201 E Washington St, # 1600 Phoenix, AZ 85004
Sharon Williams President Elect Gammage & Burnham 2 North Central Ave, 15 th Floor Phoenix, AZ 85004	Mary Ellen Winters Vice President May, Potenza, Baran & Gillespie PC 201 N Central Ave, #2210 Phoenix, AZ 85004
Margaret Logan, CLM Secretary Dickinson Wright PLLC 1850 N Central Ave, #1400 Phoenix, AZ 85004	Julie Skelton Treasurer Bauman Loewe Witt & Maxwell 8765 E Bell Road Scottsdale, AZ 85260
Sonji Le Blanc Director-at-Large DLA Piper 2525 E Camelback Rd, #1000 Phoenix, AZ 85016	Jennifer Gooman Director-at-Large Udall Shumway 1138 N Alma School Rd, #101 Mesa, AZ 85201
Lisa Kelly Director-at-Large Perkins Coie LLP 2901 N Central Ave, #2000 Phoenix, AZ 85012	Teresie Zmyslinski Director –at-Large Andante Law Group 4110 N Scottsdale Rd, #330 Scottsdale, AZ 85251

COMMISSIONERS
DOUG LITTLE - Chairman
BOB STUMP
BOB BURNS
TOM FORESE
ANDY TOBIN



JODI JERICH
Executive Director

PATRICIA L. BARFIELD
Director
Corporations Division

ARIZONA CORPORATION COMMISSION

September 28, 2016

HOLLY EINSPAHR
101 N FIRST AVE #2410
% THE FRUTKIN LAW FIRM
PHOENIX, AZ 85003

RE: ARIZONA CHAPTER OF THE ASSOCIATION OF LEGAL ADMINISTRATORS
File Number: 01496251

We are pleased to notify you that the Amendment to Articles of Incorporation for the above-referenced corporation HAS BEEN APPROVED.

You must publish a copy of the Amendment. The publication must be in a newspaper of general circulation in the county of the known place of business in Arizona for three consecutive publications. A list of newspapers is available on the Commission website, <http://www.azcc.gov/Divisions/Corporations/Newspaper-list-for-publishing.pdf>.

Publication must be completed WITHIN 60 DAYS after September 28, 2016, which is the date the document was approved for filing by the Commission. The corporation may be subject to administrative dissolution if it fails to publish. You will receive an Affidavit of Publication from the newspaper, and you may file it with the Commission.

TO SUBSCRIBE TO THE ANNUAL REPORT EMAIL REMINDER SERVICE, GO ONLINE TO <http://ecorp.azcc.gov>. USE THE SERVICE FEATURE AND SELECT "SUBSCRIBE TO EMAIL REMINDER TO FILE ANNUAL REPORT." YOU CAN ALSO SUBSCRIBE USING THE SEARCH FEATURE TO FIND YOUR CORPORATION'S RECORD, THEN CLICK ON THE BUTTON FOR "ANNUAL REPORT EMAIL REMINDERS." IF YOU CHOOSE NOT TO SUBSCRIBE, YOU WILL NOT RECEIVE ANY REMINDER AT ALL FROM THE COMMISSION.

We strongly recommend that you periodically monitor your corporation's record with the Commission, which can be viewed at <http://ecorp.azcc.gov>. If you have questions or need further information, please contact us at (602) 542-3026 in Phoenix, or Toll Free (Arizona residents only) at 1-800-345-5819.

CF:11
REV. 01/2009

SEP 27 2016

FILE NO. 01496251

DO NOT WRITE ABOVE THIS LINE; RESERVED FOR ACC USE ONLY.

**ARTICLES OF AMENDMENT
NONPROFIT CORPORATION**
Read the Instructions C015i

1. **ENTITY NAME** - give the exact name of the corporation as currently shown in A.C.C. records:
Greater Phoenix-Valley of the Sun Chapter of the Association of Legal Administrators
2. **A.C.C. FILE NUMBER:** 0149625-1
Find A.C.C. file number on the upper corner of filed documents OR on our website at: <http://www.azcc.gov/Divisions/Corporations>
3. Date the attached amendment was adopted: July 15, 2016
4. Check 4.1 or 4.2, or both - also check 4.3 if applicable:
 - 4.1 The Amendment was duly adopted by act of the Board of Directors.
 - 4.2 The Amendment was duly adopted by act of the Members.

AND, if applicable:

 - 4.3 The Amendment was approved by the person or persons required by the Articles of Incorporation.
5. A copy of the corporation's amendment must be attached to these Articles.

SIGNATURE: By checking the box marked "I accept" below, I acknowledge *under penalty of perjury* that this document together with any attachments is submitted in compliance with Arizona law.

Chris Proctor
Signature

I ACCEPT

Chris Proctor
Printed Name

08/24/2016
Date (mm/dd/yyyy)

REQUIRED - check only one:

<input type="checkbox"/> I am the Chairman of the Board of Directors of the corporation filing this document.	<input checked="" type="checkbox"/> I am a duly authorized Officer of the corporation filing this document.	<input type="checkbox"/> I am a duly authorized bankruptcy trustee, receiver, or other court-appointed fiduciary for the corporation filing this document.
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Filing Fee: \$25.00 (regular processing) Expedited processing - add \$35.00 to filing fee. All fees are nonrefundable - see Instructions.	Mail: Arizona Corporation Commission - Corporate Filings Section 1300 W. Washington St., Phoenix, Arizona 85007 Fax: 602-542-4100
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Please be advised that A.C.C. forms reflect only the minimum provisions required by statute. You should seek private legal counsel for those matters that may pertain to the individual needs of your business. All documents filed with the Arizona Corporation Commission are public record and are open for public inspection. If you have questions after reading the Instructions, please call 602-542-3026 or (within Arizona only) 800-345-5819.

AMENDMENT TO ARTICLES OF INCORPORATION OF THE GREATER PHOENIX - VALLEY OF THE SUN CHAPTER OF THE ASSOCIATION OF LEGAL ADMINISTRATORS

This Amendment to the Articles of Incorporation is hereby created pursuant to ARS § 10-11001. Relevant information required by A.R.S. § 10-11006 is as follows:

1. The name of this non-profit corporation is: The Greater Phoenix - Valley of the Sun Chapter of the Association of Legal Administrators.
2. The initial Articles of Incorporation were filed with the Arizona Corporation Commission on August 20, 1982, as File No. 0149625-1.
3. This Amendment to the Articles of Incorporation was duly adopted by Act of the Members on July 15, 2016, and duly ratified by Act of the Board of Directors on July 19, 2016.
4. Article I of the Articles of Incorporation is hereby amended and restated as follows:

ARTICLE I

NAME

The name of this non-profit corporation is as follows: Arizona Chapter of the Association of Legal Administrators.

IN WITNESS WHEREOF, the undersigned has executed these Amended Articles of Incorporation for the Arizona Chapter of the Association of Legal Administrators, on this 18 day of August, 2016.

Greater Phoenix - Valley of the Sun Chapter of
the Association of Legal Administrators



Marsha Kendall
Chapter President 2016-2017